

Training Advisory Group Meeting Minutes March 19, 2019 – Albany and Teleconference

Present: Dan Martonis, Cathy Conklin, Roger Tibbetts, Denise Trudell, Christine Bannister, Dave Ange, Sean Fitzsimmons, Erica Foley, Andrew DiMartino

Get organized

IAO Training Update

Roger Tibbetts gave an update on the 2019 Cornell training. The courses will be held at the Hotel Ithaca.

They plan to offer many classes including the following:

- A) Advanced Farm Course in conjunction with CaRDI at Cornell. Outline for this class will be forwarded to Dave Ange after the meeting. **Update:** outline was received, we will approve the course for 24 CE credits
- B) Commercial Data Collection.
- C) 2 Basic Courses.
- D) IAO-2 Exemption Administration.
- E) Ethics on Fridays around the state.
- F) Ethics will be offered on 7/19, during the conference.

Roger stated that they have a new office located in the Liverpool Area. This office will eventually be able to hold classes. Dave suggested to Roger to possibly hold a Mass Appraisal class there this summer after Cornell. As of right now they do not have any classes scheduled that will need regional ORPTS staff.

Training Advisory Group Charter:

Dave Ange went over the changes he made to the charter. Cathy Conklin suggested removing the phrase “for Real Property TAX Services”. Dave stated he will make the change and add date lines to the signature page. Dave will forward the charter to Roger to sign first then to Jim Kirsch and Tim Maher.

2018-2019 Reimbursement Update:

Dave Ange gave a brief update on the reimbursement status for this year. Stated we are in good shape with available training funds. This year’s Assessor’s Conference reimbursement requests were lower than anticipated. Next year, due to the required ethics classes for re-appointment and the conference being held in Lake Placid the costs may go up.

Statewide Learning Management System (SLMS) Survey Results

Sean Fitzsimmons and Andrew DiMartino reviewed the results from the last three Assessment Administration and Mass Appraisal Online Training Surveys which were sent out in February and March. Andrew provided data on the number of people who responded to each survey. Cathy Conklin asked if we followed up with a reminder to increase participation. In the last meeting, there was a discussion about sending out a follow-up survey in the following months after the class. Sean explained we are hoping to incorporate the survey into the SLMS class, to increase future participation.

Cathy Conklin spoke about the follow-up survey that was discussed last meeting. This has not been implemented to date. One concern is making the survey too lengthy, which may negatively impact participation. Sean and Andrew are open to suggestions as well as examples of content driven questions that will keep the survey short and collect the type of data we are looking for. They are also looking for feedback to improve on the questions that are already in the survey.

It was brought up that some students were having technical questions with the class. It was suggested to have students note when and where they are having the issue, so we can better pin point the problems.

Assessment Administration Course Review

There has not been a meeting of the team to consider revisions to the Fundamentals of Assessment Administration Course. Once the team meets and we have more information we will send out an update.

Next Meeting

The next meeting will be tentatively scheduled for 10:30 am on Tuesday, September 17, 2019.